

# Parent-Teacher Meeting

Date- 5<sup>th</sup> November, 2024 (Tuesday)

Location – Lecture Hall, Department of Geology, Govt College, Sundargarh.

## INTRODUCTION: -

As per the notice attached below, a parent-teacher meeting has been organized in hybrid mode (Online and Offline) for the UG 3<sup>rd</sup> and 5<sup>th</sup> Semester and P. G 3<sup>rd</sup> Semester 2024 on 5<sup>th</sup> November 2024. The purpose of this meeting is to discuss their academic progress and other extracurricular activities.



## DEPARTMENT OF GEOLOGY GOVERNMENT COLLEGE, SUNDARGARH

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Letter No.....047

Date.....01.11.2024

All parents of +3 and P.G students (excluding 1st Semester) are invited to attend a parent-teacher meeting scheduled for November 5, 2024, at 10:00 AM. The meeting will take place in the Dept. of Geology, Govt. College Sundargarh.

The purpose of this meeting is to interact with parents and gather suggestions for improving the teaching and learning environment.

The meeting will be conducted in a hybrid format. Parents who are unable to attend in person can join via Google Meet.

We look forward to your participation and valuable input.

Thank you!

The link of the meeting is attached.

<https://meet.google.com/hjo-ydci-hez>

01.11.24  
H. O. D.

Memo No.....048

Date.....01.11.2024

Copy to Principal, Govt. College, Sundargarh/ All the staff and students of Geology for information.

01.11.24  
H. O. D.

[e\\_mail: geol.govcolsng@gmail.com](mailto:geol.govcolsng@gmail.com)

**PURPOSE: -**

The purpose of the parent-teacher meeting is to provide a platform for parents and teachers to discuss the academic progress and other extracurricular activities of students. It is an opportunity for both parties to collaborate, share feedback, and work together towards the overall development of the students.

**Agenda:-**

**PTA Meeting Agenda**

5<sup>th</sup> November 2024

Time: - 10 A.M – 11.30 A.M

10 A.M - 10.20 A.M- Welcome Speech by HOD, Geology

10.20 A.M - 10.30 A.M- Principal Speech

10.30 A.M. - 10.40 A.M.- Student's Performance and Attendance of UG 1st. Sem. students

10.40 A.M. - 11.10 A.M.- Teacher-Parent interaction.

11.10 A.M. - 10.20 A.M.- Fill out the feedback form for parents.

11.20 A.M. - 11.30 A.M. - Summarisation and Vote of Thanks by HOD, Geology.

## Some moments of the PTA Meeting

